



## LEARNING AREA LEADER

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<b>ROLE TENURE:</b>	2027 – 2029 (3 -Years)
<b>POSITION OF LEADERSHIP:</b>	<ul style="list-style-type: none"><li>❖ LAL: Religious Education (POL 2.5)</li><li>❖ LAL: English/Languages (POL 2.5)</li><li>❖ LAL: Humanities (POL 2.5)</li><li>❖ LAL: Mathematics (POL 2.5)</li><li>❖ LAL: Science/HPE (POL 2.5)</li><li>❖ LAL: Applied Learning (POL 2.5)</li><li>❖ LAL: Performing Arts (POL 2)</li><li>❖ LAL: Design Art Technology (POL 2)</li></ul>
<b>TIME ALLOWANCE:</b>	5ppc – 8ppc (74mins)
<b>APPRAISALS:</b>	Annual Growth Review Meeting Summative Leadership Growth Review (Year 2)
<b>REPORTING RELATIONSHIPS:</b>	Reports to: <ul style="list-style-type: none"><li>❖ Director of Learning &amp; Innovation,</li><li>❖ Assistant Principal: Learning &amp; Teaching</li></ul>
<b>LEADS TEAM:</b>	Learning Area Subject Teachers

### OVERVIEW

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All staff members of Marian College are expected to actively support Catholic education in the Brigidine tradition, as articulated in the College's [vision and mission statements](#). Staff are required to embody the values of Kildare Ministries in their professional conduct and in the relationships they foster within the College community. Each staff member's role is designed to contribute to the best possible educational outcomes for all students, enhance the community's strengths and ensure careful stewardship of the College's resources.

### ROLE DESCRIPTION

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The Learning Area Leader provides leadership within a specific learning area to strengthen curriculum, teaching practice, assessment and student learning growth. Working with the Director of Curriculum, learning area staff and College leaders, the Learning Area Leader supports the implementation of College learning priorities and ensures curriculum programs are engaging, inclusive, contemporary and aligned with curriculum requirements.

The role builds a positive and collaborative team culture, supports staff to strengthen their professional practice, and leads the continuous improvement of curriculum and assessment within the learning area. Through effective leadership, collaboration, coaching and the use of data, the Learning Area Leader promotes high expectations, consistency of practice, innovation and improved outcomes for all students.

### CHILD SAFETY

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At Marian College, safeguarding students is a collective responsibility of all staff engaged in child-related work. Our dedication is reflected in the comprehensive policies and procedures on our Child Safety webpage. All staff must adhere to our [Child Safety Code of Conduct](#). Any violations of school policies or codes of conduct will result in appropriate actions by the College.

## KEY RESPONSIBILITIES

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### Leading Learning with Purpose

- ❖ Support the Director of Learning & Innovation to lead initiatives that contribute to the achievement of the College Strategic Plan and Annual Action Plan.
- ❖ Lead the development and continuous improvement of curriculum programs within the learning area.
- ❖ Foster high expectations for student engagement, achievement and academic growth.
- ❖ Build positive relationships within the learning area to strengthen professional culture and shared purpose.
- ❖ Support staff in curriculum planning, assessment and responsive teaching.
- ❖ Build staff capability through coaching, mentoring and professional learning.
- ❖ Encourage innovation and future-focused approaches to curriculum design, pedagogy and assessment.
- ❖ Promote contemporary, evidence-informed teaching practices that enhance student engagement and achievement.
- ❖ Lead reflective practice and curriculum innovation informed by research, data and emerging educational trends.

### Leading Assessment, Data & Moderation

- ❖ Lead consistent assessment, feedback and moderation practices across the learning area.
- ❖ Strengthen consistent assessment, feedback and moderation practices across the learning area Use student data to inform planning and drive improvement.
- ❖ Use student achievement, engagement and growth data to identify trends, inform planning and support improvement.
- ❖ Support staff to design quality assessment tasks aligned with curriculum standards and College expectations.
- ❖ Monitor assessment and reporting timelines to ensure accuracy, consistency and timely completion.
- ❖ Work with staff to identify students requiring support, extension or further learning opportunities within the learning area.

### Leading the Management of the Learning Area

- ❖ Facilitate purposeful learning area meetings that focus on curriculum, pedagogy, assessment and student progress.
- ❖ Support new staff and emerging leaders within the learning area.
- ❖ Celebrate and share effective teaching practice, student achievement and learning area successes.
- ❖ Coordinate learning area resources, events and activities that support curriculum delivery and student learning.
- ❖ Communicate expectations, priorities and key information clearly to learning area staff.
- ❖ Monitor learning area documentation, compliance and quality assurance processes.

### Other Duties

- ❖ Communicate key initiatives, achievements and priorities through College communication channels, including the Newsletter, Staff Connect and other publications.
- ❖ Develop and administer the budget in collaboration with the Principal and the Business Manager.
- ❖ Contribute to the preparation of compliance, accreditation and reporting requirements for relevant educational and government authorities.
- ❖ Commit to ongoing professional development in your area of work.
- ❖ Undertake other duties related to the role as directed by the Principal.

## WORKPLACE HEALTH & SAFETY

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- ❖ Comply with legislated occupational health and safety practices.
- ❖ Observe safe work practices in accordance with training and instruction given.
- ❖ Identify, report and address risks and hazards to promote a safe working environment.
- ❖ Implement and promote occupational health, safety and risk management practices.

## KEY SELECTION CRITERIA

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1. A commitment to the Catholic Mission, Kildare Ministries values and the Mission and Vision of Marian College.
2. Demonstrated capacity to lead high-quality teaching, learning and wellbeing practices that improve student engagement, growth and achievement.
3. Demonstrated leadership experience in developing, implementing and evaluating improvement initiatives that have strengthened organisational practice.
4. Ability to lead innovation and change through clear vision, engagement and effective implementation.
5. Ability to lead using evidence-informed practice, drawing on data and research to guide decision-making, improve outcomes and evaluate impact.
6. Ability to build strong relationships and lead high-performing teams.
7. Commitment to ongoing professional and leadership learning, reflective practice and continuous self-improvement.

## QUALIFICATIONS & EXPERIENCE

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- ❖ Victorian Institute of Teaching Registration.
- ❖ Relevant post-graduate studies an advantage (or working towards such qualification).
- ❖ Accreditation to Teach and to Teach Religious Education or Lead in Catholic School (or working towards)
- ❖ Educational Leadership Experience an advantage.

*Marian College is committed to the creation and maintenance of a child safe school environment. The care, safety and welfare of students are embedded in policies and procedures which ensure a commitment to zero tolerance of child abuse.*